

**Maine Association of Physician Assistants
28th Annual Winter CME Conference
February 7-10, 2018**

Grand Summit Resort Hotel at Sunday River
Telephone: 800-207-2365 Fax: 207-824-5195

OVERNIGHT ACCOMMODATIONS

MEAPA has negotiated special overnight guest room rates for our conference. You may complete this form and fax it to Sunday River at 207-824-5195, or you may call their Conference Reservations line at **800-207-2365**.

- **Reservation Deadline:** Guest room reservations must be made by **January 7, 2018**, to be eligible for conference rates. All reservations are based upon availability, and a limited number of guest rooms are available. PLEASE MAKE YOUR RESERVATIONS EARLY.
- **Saturday Departures:** Conference attendees are NOT required to stay both Friday and Saturday night. However, this option is only available to guests who make their reservations prior to **January 7, 2018**. After this date, guests will be required to stay both weekend nights.
- **Deposit and Confirmation:** If reservation is for only one night, one night's lodging is due within five (5) days of booking the reservation. If reservation is for multiple nights, ½ of the total reservation is due within five (5) days of booking the reservation. Final payment is due two weeks prior to arrival and will be automatically charged.
- **Cancellation Policy:** The reservation will be canceled if the deposit is not received within the five-day period. For a refund of deposit, less a \$50.00 cancellation fee, notification of cancellation must be received at least 15 days prior to the scheduled arrival. The entire deposit will be forfeited if cancellations are made 14 days or less prior to the scheduled arrival.
- **Check-In Time:** Hotel check-in time is guaranteed by 6:00 PM on the day of arrival. Checkout time is before 10:30 AM on the day of departure. Late check out fees will apply. While room availability cannot be guaranteed for early arrivals, all efforts will be made to accommodate those guests who arrive early. Luggage storage is available.

When making a reservation, please refer to group code: #85k0zx

Arrival day/date: _____ Departure day/date: _____

E-mail (for confirmation): _____ Room Type: _____

Last Name _____ First _____

Company _____ Phone # _____

Address _____

City _____ State _____ Zip _____

No. of guests _____ Special Requests _____

Card Type _____ Card # _____ Security Code _____ Exp. date _____

Signature _____

GUEST ROOM RATES

Room Choices	Description	Best Use	Weekday Rate	Weekend Rate
Snow Cap Inn*	Two Queen beds	Double Occupancy	\$124.00**	\$135.00**
Standard Room	Two Queen beds	Double Occupancy	\$157.00**	\$188.00**
Studio Superior	One Queen Murphy bed, Kitchenette	Single Occupancy	\$157.00**	\$188.00**
Studio Deluxe	One queen Murphy bed, 1 queen sleep sofa, Kitchenette	Double Occupancy or Families	\$157.00**	\$188.00**
1 Bedroom Suite	One queen bed (separate bedroom), One queen sleep sofa, Kitchenette	Families	\$252.00**	\$304.00**

*The Snow Cap Inn is located on-mountain, but is not located within walking distance of conference facilities.

** All rates are per room, per night and subject to 9% Maine State Lodging Tax of and 7% Resort Fees.