

**Maine Association of Physician Assistants  
29<sup>th</sup> Annual Winter CME Conference  
February 5-10, 2019  
Grand Summit Resort Hotel at Sunday River  
Telephone: 800-207-2365 Fax: 207-824-5195**

**OVERNIGHT ACCOMMODATIONS**

MEAPA has negotiated special overnight guest room rates for our conference. You may complete this form and fax it to Sunday River at 207-824-5195, or you may call their Conference Reservations line at **800-207-2365**.

- **Reservation Deadline:** Guest room reservations must be made by **January 5, 2019**, to be eligible for conference rates. All reservations are based upon availability, and a limited number of guest rooms are available. PLEASE MAKE YOUR RESERVATIONS EARLY.
- **Saturday Departures:** Conference attendees are NOT required to stay both Friday and Saturday night. However, this option is only available to guests who make their reservations prior to **January 5, 2019**. After this date, guests will be required to stay both weekend nights.
- **Deposit and Confirmation:** One night stay are due in full at the time of booking. All other stays require 50% due at the time of booking with remaining balance due two weeks prior to arrival. If booking within two weeks of arrival, the full balance is due at the time of booking.
- **Cancellation Policy:** Deposit is due within five days of booking a reservation. The reservation will be canceled if the deposit is not received within the five-day period. A \$50 handling fee will be charged for cancellations made more than 14 days prior to the arrival date. If 14 days or less, the deposit will not be refunded. Shortening of stays are considered cancellations. Guest is responsible for all nights' confirmed, regardless of guests' late arrival or early departure.
- **Check-In Time:** Hotel check-in time is guaranteed by 6:00 PM on the day of arrival. Checkout time is before 10:30 AM on the day of departure. Late check out fees will apply. While room availability cannot be guaranteed for early arrivals, all efforts will be made to accommodate those guests who arrive early. Luggage storage is available.

**When making a reservation, please refer to group code: #85k0zy**

Arrival day/date: \_\_\_\_\_ Departure day/date: \_\_\_\_\_

E-mail (for confirmation): \_\_\_\_\_ Room Type: \_\_\_\_\_

Last Name \_\_\_\_\_ First \_\_\_\_\_

Company \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

No. of guests \_\_\_\_\_ Special Requests \_\_\_\_\_

Card Type \_\_\_\_\_ Card # \_\_\_\_\_ Security Code \_\_\_\_\_ Exp. date \_\_\_\_\_

Signature \_\_\_\_\_

**GUEST ROOM RATES**

Room Choices	Description	Best Use	Weekday Rate	Weekend Rate
<b>Snow Cap Inn*</b>	Two Queen beds	Double Occupancy	\$128.00**	\$140.00**
<b>Standard Room</b>	Two Queen beds	Double Occupancy	\$162.00**	\$193.00**
<b>Studio Superior</b>	One Queen Murphy bed, Kitchenette	Single Occupancy	\$162.00**	\$193.00**
<b>Studio Deluxe</b>	One queen Murphy bed, 1 queen sleep sofa, Kitchenette	Double Occupancy or Families	\$162.00**	\$193.00**
<b>1 Bedroom Suite</b>	One queen bed (separate bedroom), One queen sleep sofa, Kitchenette	Families	\$255.00**	\$315.00**

\*The Snow Cap Inn is located on-mountain, but is not located within walking distance of conference facilities.

\*\* All rates are per room, per night and subject to 9% Maine State Lodging Tax of and 7% Resort Fees.